Stillwater Regional Airport Key and Access Control

Only authorized personnel may be in designated "Secure" or "Sterile" areas of the airport. The Stillwater Regional Airport (SWO) will issue keys and/or access cards to authorized personnel based upon operational needs and in accordance with the Airport's TSA-Approved Security Program. Authorized Personnel having issued keys and/or access cards are responsible for maintaining custody and control of their issued keys and/or access cards and shall report any lost or stolen items immediately to the Airport Administration. The SWO Administration reserves the right to revoke any keys or access cards if the authorized personnel is found to be engaged in activity that could compromise the security or operations of the airport.

Biographical Data
(updated annually)

Last Name		**First Name**	
Company		**Phone**	
Home Address		**City/State/Zip**	
Email Address		**Hangar/Bldg**	
# Partners & Keys		**Tail #**	

List All Issued Keys Below

	Key Label	Key Number	Issue Date	Description *(ex. T-Hangar #1, Unit 1)*
1.				
2.				
3.				
4.				
5.				
6.				
7..				
8.				

Access Card Information

Electronic Access? Code or Card		Internal/Card Number	
Issue Date		Expiration Date	

Drive-Access is granted upon completion of the required SWO Driver Training. This training must be updated annually. Electronic Access Control is now synced with driver training and will be disabled if not renewed.

Please Read and Sign Below

I understand all lost or stolen keys and access cards must be reported immediately to the Stillwater Regional Airport's Administration. I understand I am responsible for any expense incurred due to the loss or damage of keys and access cards. I certify all provided information above is accurate and correct.

Signature	**Date**

Please return completed forms to the airport administration office