

RESOLUTION NO. CC-2017-11

"A RESOLUTION AUTHORIZING THE CREATION OF AN ADVISORY CITIZEN'S TASK FORCE ON IMPLEMENTATION OF THE BLOCK 34 CONCEPTUAL PLAN; ESTABLISHING THE STRUCTURE AND DEFINING THE DUTIES OF SAID ENTITY"

WHEREAS, on July 17, 2017, the Mayor and City Council adopted a conceptual plan prepared by Sparks Reed Associates for the development of a tract of land located in Downtown Stillwater commonly known as "Block 34"; and

WHEREAS, the Mayor and City Council deem it necessary to establish an *ad hoc* citizen's committee to develop a Block 34 implementation proposal and further advise said Mayor and City Council on matters related to the implementation of the adopted conceptual plan; and

WHEREAS, by adoption of this resolution, the Mayor and Council hereby establishes the said *ad hoc* committee; determines the structure thereof and defines the duties of its members.

BE IT THEREFORE RESOLVED, by the Mayor and City Council, that an *ad hoc* citizen's committee to be known as the "Block 34 Citizen's Task Force" (hereinafter referred to as the "Task Force") is hereby created.

BE IT FURTHER RESOLVED, that the Task Force shall consist of five (5) members who shall be appointed by the Mayor and Council in accordance with the process described on the attached Appendix "A" hereto.

BE IT FURTHER RESOLVED, the Task Force is specifically charged with development of an implementation proposal for the Block 34 concept adopted by the Mayor and City Council on July 17, 2017. The specific duties of the Task Force shall be as follows:

1. Develop a final site plan consistent with the Block 34 conceptual plan adopted on July 17, 2017;
2. Determine the cost of construction and improvements for the final site plan;
3. Promulgate recommendations regarding the financing of construction and improvements for the final site plan.
4. Should the Task Force find that the concept is unworkable, report to the City Council such finding and make any other recommendation consistent therewith.

The Task Force shall have no other duties.

BE IT FURTHER RESOLVED, the Task Force shall convene a joint meeting with the Mayor and City Council prior to undertaking its duties. At said meeting, the Mayor and City Council and Task Force shall discuss the role of said committee and establish a timeline for the completion of the tasks identified above. A minute describing the expectations of the Mayor and City Council and Task Force shall be transcribed following said meeting and shall serve as a guideline for Task Force. Following said meeting, the Task Force shall not take further direction from the Mayor or any individual Councilor, City Administration, or any City employee regarding the prosecution of its duties.

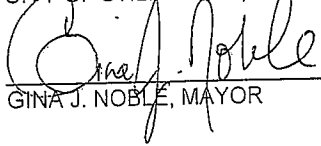
BE IT FURTHER RESOLVED, the Task Force is subject to the requirements of the Oklahoma Open Meeting Act, 51 O.S. §151, *et seq.*, and the provisions of Stillwater City Code §2-112, §2-114(a),(b)&(c), §2-115(a)&(b), and §2-117 (governing authorities, boards and committees and the conduct of members).

BE IT FURTHER RESOLVED, the City Manager shall designate an employee to serve as liaison to the Task Force. Said employee shall schedule all Task Force meetings; shall conduct research as directed by the full Task Force; shall prepare all reports and documents as directed by the full Task Force; and shall enlist assistance of appropriate City departments as necessary. The City Manager shall make all City resources, available to the Task Force, including support from any ongoing development committees, upon request from the full Task Force.

PASSED, APPROVED AND ADOPTED by the Stillwater City Council and
SIGNED by the Mayor of the City of Stillwater, this 17 day of July, 2017.

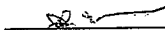


CITY OF STILLWATER, OKLAHOMA


GINA J. NOBLE, MAYOR


ELIZABETH CHRZ, CITY CLERK

APPROVED AS TO FORM AND LEGALITY on this 17 day of July, 2017.


JOHN E. DORMAN, CITY ATTORNEY

Reference Copy

Appendix "A"

PROCEDURE FOR APPOINTING MEMBERS TO THE
BLOCK 34 CITIZEN TASK FORCE

Pursuant to Stillwater City Code Sec. 2-113, the Mayor shall have the privilege of nominating and the City Council shall appoint the members of the Block 34 Citizen Task Force ("Task Force").

In furtherance of said provision, the Mayor and Councilors agree that the following procedure and schedule shall be followed:

The Mayor and each Councilor shall submit in written form three (3) names of potential Task Force nominees to the Mayor on or before July 24, 2017.

At the regular meeting of the City Council on August 21, 2017, the Mayor will place five (5) names, one (1) name from each Councilor's list, in nomination for appointment by the City Council.

Should a majority of the Council reject the Mayor's slate of nominees, the Mayor will nominate another five (5) citizens for consideration, one name being taken from each Councilor's list.

This process shall be repeated until five (5) citizens are appointed to the Task Force by a majority vote of the Council.