



STILLWATER POLICE DEPARTMENT

OFFICE OF THE CHIEF OF POLICE

How do I retrieve my vehicle from Impound?

1. Visit the Police Station
2. Bring the following **printed** documents with you:
 - a. Proof of valid registration showing you as the owner of vehicle,
 - b. Proof of valid Insurance coverage on the vehicle,
3. Bring a driver (you or other) with a valid driver's license to drive the vehicle.

If you are attempting to retrieve a vehicle that belongs to someone else, you must have a **Notarized Letter** from the owner specifically identifying you as authorized to retrieve.

A member of the SPD team will take copies of all these documents and then process the release. You will be required to sign the release form.

You will then take the release document to the tow company.

There is no charge for SPD to release the vehicle. The tow company will charge you.

SPD does not determine what that release charge will be.

A vehicle can be released at any time. If you arrive after normal office hours you may have to wait. You should bring all printed documents with you if you arrive after normal business hours – it is not possible to receive electronic documents outside of those hours.

Normal Business hours (excluding holidays) are:

Mon – Thurs 0730 – 1730

Fri – 0730 – 1130